**Sub-Contractor operative checks and requirements:**

1. How many operatives are you likely to have on-site throughout the duration of the project?

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1. Do you have any women part of your work-force, if so, how many?

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1. Are all of your site operatives direct labour or sub-contract labour?

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1. What checks do you undertake to ensure they have their minimum CSCS cards required for site work and their specific roles?

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1. Do any of your operatives have any higher construction related certificates – i.e. SSSTS, SMSTS, CSCS Gold or Black cards etc.?

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1. What is the name of the foreman for your operatives and what construction qualifications does he/she have?

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1. What checks do you undertake to ensure all your workers are legally allowed to work in the UK? (Please provide evidence of this as an addition to this questionnaire), if you do employ foreign labour – will there be someone who speaks English as there translator at all times?

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1. If you do employ foreign labour, will there be someone who speaks English to a good and productive standard? Please also specify this Individuals name;

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1. Do any of your operatives have any special requirements? E.G. Smoking area, E-Cig area, Prayer Room, Quiet Room (anxiety or depression sufferers), Disability requirements, on site shower requirements, any medical conditions to be advised of and/or use of prescribed medication such as Diabetes, etc.

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1. Please provide us with the address of your accommodation? (This allows us to record the CO2 /carbon Footprint left by travelling to and from site.

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**Things to Know:**

* We have a “No Jogging bottoms or Hoody” policy on our sites. (helmet liners will be provided if asked by any of the operatives)
* We ask operatives to reframe from leaving site with their workwear on - hard hats, vests and boots, there are changing facilities provided.
* A fact sheet will be provided for the operatives highlighting local activities in and around Nottingham to do on evenings and weekends.

 Sign:…………………………………..

 Print:…………………………………..

 Date:…………………………………..

Company:…………………………………..