

(Your company logo/name)

## Environmental Checklist

INITIAL CONSIDERATIONS			
Any Question with the 'Yes' box ticked may require further work	Yes	No	N/A
Are there any special conditions attached to the Planning Consent?			
Is Consent required for any works to listed buildings/structures?			
Are working hours/noise limits set by the local Council?			
Are any works to take place to or within ten metres of a watercourse?			
Are connections to foul drainage/septic tanks/cesspits required?			
Is the site in a sensitive ecological area?			
Do any trees have Tree Protection Orders (TPOs)?			
Is the site in a sensitive archaeological area?			
Is there any documentation/evidence that asbestos could be present?			
Is, or has there been, any evidence of contaminated land?			
Is there any evidence of bat roosts or nesting birds around the site?			
Is there evidence of other protected animal species in/around the site?			
Are there any neighbours/sensitive properties nearby?			
Does the site have a boundary with agricultural land with livestock?			
Are there any services (gas, water, electric, sewer, drainage) that need to be identified/diverted/connected as part of the contract?			
Could the site accommodation units be more energy/water efficient?			
Is there a requirement to calculate the embodied energy used in the proposed form of construction?			
Is there anything that can be done to reduce single use plastic and plastic and packaging waste?			
Are measures put in place to reduce the carbon footprint of the site?			

PRE-START ON SITE (LEGAL REQUIREMENTS)			
Any Question with the 'No' box ticked may require further work	Yes	No	N/A
Has an initial Environmental Impact Assessment been carried out?			
Have any possible noisy activities been minimised to avoid nuisance to others?			
Have any watercourses been protected?			
Is any lighting to be used directed into the site and away from neighbours?			
Have trees, hedgerows and other vegetation been protected?			
Has approval been obtained for any trees to be removed, if required?			
Has any contaminated land/fly tipped waste been properly dealt with?			
Are measures in place for any protected species <sup>(1)</sup> present?			
Have any noxious weeds requiring special precautions <sup>(2)</sup> been dealt with?			
Is the site clear of any animal burial pit sites in any areas of topsoil strip?			
Are footpaths/bridleways/pavements diverted, fenced off or protected?			
Is a Waste Management Plan (WMP) in place?			
Have all subcontractors/employees been advised of the SWMP where applicable?			
Have requirements for waste management been identified?			

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Is there a separate skip/container for plasterboard waste?			
Have requirements for hazardous waste <sup>(3)</sup> been identified?			
Have waste carriers (skip companies) had registration details checked?			
Will Waste Transfer Notes be correctly filled out and used for all skips?			
Will measures be put in place to control dust from tools and also the works area?			
Is fuel/oil greater than 200 litres on site contained inside a secondary container?			
Has an area for concrete mixing or concrete truck wash out been set out?			
Does plant/equipment run without emitting black smoke?			
If burning materials on site, will it be monitored to control smoke?			
Have any other environmentally sensitive matters <sup>(4)</sup> been addressed?			
Should any Licences to be obtained from the relevant Environmental Agency? (hazardous waste, work near/above watercourses, groundwater disposal)			
Where appropriate, does mechanical plant and equipment accord with the Non-Road Mechanical Machinery Scheme? <sup>(5)</sup>			

<b>GOOD PRACTICE (NOT LEGAL REQUIREMENTS, MAY BE CONTRACT REQUIREMENTS)</b>			
<b>Any Question with the 'No' box ticked may require further work</b>	<b>Yes</b>	<b>No</b>	<b>N/A</b>
Has the site specific Environmental Management Plan been prepared?			
Have targets been set to reduce waste, energy, water and carbon and are there any separate or additional requirements under BREEAM?			
Are regular site environmental inspections carried out and documented?			
Should there be a procedure put in place to carry out an audit of environmental topics?			
Is there opportunity to use recycled aggregate/brickwork on the job?			
Is timber from sustainable sources (e.g. FSC timber) being used?			
Has a material storage area been identified?			
Have opportunities to encourage suppliers to reduce packaging been reviewed?			
Is all plant equipment turned off when not in use?			
If topsoil is being stripped, is it being protected for further use?			
Is there a plan to prevent run off of muddy water from the site?			
Have any surface water drains been identified and sealed off?			
Will drip trays, or similar, be provided for static plant/equipment?			
Are spill kits available and do employees know how to use them?			
Have employees been trained in emergency spill response?			
Is water, fuel and electricity use being monitored?			
Have all employees and subcontractors been advised of all risks?			
Which topics are to be included in Induction process and how?			
Have travel options to site been reviewed to reduce carbon footprint?			
Are there any opportunities for environmental improvement?			

<b>DOCUMENTATION TO BE RETAINED ON SITE</b>			
<b>Any Question with the 'No' box ticked may require further work</b>	<b>Yes</b>	<b>No</b>	<b>N/A</b>
Is a copy of the Company's Environmental Policy available to be put on display?			
Is a copy of the Company's ISO 14001 Certificate available to be put on display?			
Does the Company have a Sustainability Policy or Vision available?			
Are waste, fuel, water and electricity monitoring records up to date?			
How are "planned against actual" targets for reducing waste, energy, water and carbon to be prepared and displayed for information?			

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Copies of any Test Certificates for materials (FSC, Topsoil, 6F2, etc.)			
If required, is the BREEAM Tracker available?			
Copies of results from any noise, dust or vibration monitoring			
Copies of EPC for site establishment (where sites are longer than two years' duration)			
A copy of the Company's Green Purchasing Policy			
A copy of all COSHH Data Sheets			
A copy of all site staff's environmental related Training Certificates			
A record of any dialogue or involvement with any local environmental organisation			

### **Notes**

1. Protected species includes bats, all types of nesting birds, dormice, badgers, reptiles (snakes and lizards), amphibians (newts, frogs and toads), otters and water voles.
2. Noxious weeds include Japanese knotweed, giant hogweed and Himalayan balsam.
3. Hazardous waste must be removed by a licensed waste carrier and accompanied by a consignment note. Hazardous wastes should be separated and include most COSHH labelled materials, plasterboard, electrical waste, paints, oil and oily wastes, grease gun cartridges and batteries.
4. Other environmentally sensitive matters may include archaeology, listed structures, vibration, storage and use of hazardous materials, wastes, etc.
5. In Greater London where a development exceeds ten dwellings or 1,000m<sup>2</sup> there is a requirement for certain plant and equipment to be registered with the Non Road Mechanical Machinery Scheme (NRMM)

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